



**Minutes of the Special Events Task Force Meeting held on April 21, 2009**

## **Minutes Special Events Task Force Meeting April 21, 2009**

**Tempe Public Library, 3500 S. Rural Rd., Board Room, Tempe, Arizona 85282**

**City Staff Present:** Deems Shepard (Fire), Sgt. John Ferrin (PD), Buck Rogers (PD), Kay Pence (PD), Bob Albin (Parks), David McAllister (Risk Management), Julian Dresang (Trans), Kay Savard (T&L), Jeff Tamulevich (Signs), Ron Coleman (WUD), Joe O'Conner (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

**Guests Present:** Timothy Bolen (Tempe International Triathlon), Laura Bachrach (Memorial Day), Tom Newman (Memorial Day), Bill McGinn (Memorial Day), Jen Lenski (Tempe International Triathlon), Harvey Beller (Running Masters), Tom Gloria (St. Mary's High Project Graduation), Jonathan Grinder (Tempe Triathlon), Joseph Harris (Horse & Hound), Pete Colantani (SWAT), Kevin Jones (College Dropouts), Rebecca Johnson (Breast Cancer Network of Strength), Paul Berumen (ASU), Brendan McGrath (Cystic Fibrosis Foundation event)

### **Meeting convened at 1:00 p.m.**

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

### **I. Events for Initial Review**

- A. Earth Day 5K and Green XPo, Wednesday, April 22, 2009 (Tempe Beach Park): Chad Holmes made a motion to approve this event. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event.
- B. Bike to Work and School Day, Wednesday, April 22, 2009 (Tempe Transit Center and other starting locations): Jared Wilson made a motion to approve this event. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event.
- C. Special Olympics Arizona Summer Games Kayaking, Friday, May 1, 2009 (Tempe Town Lake): Julian Dresang made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.
- D. Walk to Empower, Sunday, May 10, 2009 (Tempe Beach Park): Ron Coleman made a motion to approve this event. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.
- E. Tempe International Triathlon, Sunday, May 17, 2009 (Tempe Beach Park, Town Lake and surrounding streets): Chad Holmes made a motion to approve this event with the stipulation that insurance requirements were met and all vendors are properly permitted. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulation.

- F. McClintock Grad Night, Thursday, May 21, 2009 (Northside Multi-Gen Center): Chad Holmes made a motion to table this event. It was seconded by Buck Rogers. It was the consensus of the committee to table the event.
- G. St. Mary's High School Project Graduation, Friday, May 2, 2009 (Kiwanis Recreation Center): Jared Wilson made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulation.
- H. Memorial Day Celebration, Monday, May 25, 2009 (Tempe Beach Park): Jared Wilson made a motion to approve the event with the stipulation that all vendors are properly secured and insurance requirements are met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations.

## **II. Events Pending Approval of Extension of Premise**

- A. College Dropouts, Saturday, April 25, 2009 (560 S. College Ave.): Jared Wilson made a motion to approve this extension of premise request with the stipulation that an approval letter from the landlord was received. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the extension with the mentioned stipulation.
- B. Horse and Hound, Saturday, May 2, 2009 (1320 E. Broadway Rd.): Chad Holmes made a motion to approve this extension of premise request with the stipulation that an approval letter from the landlord was received. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the extension with the mentioned stipulation.

## **III. Events for Post Review**

- A. MYFest at Tempe Beach Park on April 11: No problems reported
- B. Easter Egg Hunt at Kiwanis Park on April 12: No problems reported. The event was rained out.
- C. Music Under the Stars at Tempe Arts Park on April 17: No problems reported.
- D. Pat's Run on city streets on April 18: No problems reported.
- E. Rotary River Rally at Tempe Town Lake on April 18: No problems reported.
- F. Recycle Your Car Seat at Library Complex on April 18: No problems reported.
- G. Primavera Musical at Tempe Beach Park on April 19: A traffic control plan may need to be enforced next year. Most of the attendees left the event at the same time and it was cause for quite a bit of congestion at certain intersections. No other problems reported.

Meeting adjourned at 1:52 p.m.

The Committee's next meeting is May 5, 2009 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

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Michelle Konnath  
City of Tempe  
Special Event Supervisor